

Service Account Representative

Ampere Limited is looking for Service Accounts Representative

The Account Representative would be responsible for servicing existing clients and building relationships with new clients

The key requirements of the position are as follows:

- Maintain relationships with Building Operator and Managers , monitor customer service results and maintain existing client base
- Develop leads and follow up to generate new service account business opportunities and grow the customer base
- Review scope of service work and provide quotes as required
- Plan, organize and direct installation service activities, ensuring customer liaison and satisfaction, while maximizing financial results for the company
- Review with Service Manager, quotes, service agreements, and other documents for business development and sales

The key attribute of successful candidate are:

- A minimum of 5 years' experience with commercial and institutional electrical Building Systems related to building operation, service and tenant work
- Stationary engineering experience or electrician licence an asset
- Good communication skills
- Ability to serve client promptly, ethically, professionally and provide quality control
- Self-starter, able to work independently